

## **NOTES OF THE INAUGURAL MEETING OF THE CIO ON MONDAY, 21<sup>st</sup> JUNE, 2021, BY ZOOM**

### **Part 1:**

**Present:** Matthew Grant, John Smith, Geoff Crump, Ken Wood, Linda Martin, Anita Langford, Tony Yeates, Gordon Pearson, Liz Neely, Vinnie Kalcut, Jim Spence, Andrew Locke, Diana Carr, Angie Yeates, Kay Walker

**Apologies:** Peter Jackson, Pam Maxwell, Andrew Wallace

**Distribution of Minutes:** CIO first Trustees, TCC Trustees, Volunteers, Parish Council Clerk, TCC website, James Blackford and Nick Oates

- 1) Matthew Grant welcomed everyone to the Inaugural Meeting of the Tarporley and District Community Centre and Recreation Ground CIO registered with the Charity's Commission on 28<sup>th</sup> May, 2021, and thanked the Trustees and volunteers for their work in achieving this.
- 2) Under the terms of the CIO's Constitution, the CIO's first Trustees extended the number of Trustees to include Linda Martin, Peter Jackson, Anita Langford and Tony Yeates
- 3) Vinnie Kalcut was proposed by Matthew Grant as co-opted Trustee and seconded by Anita Langford – all in favour.
- 4) Linda Martin proposed Matthew Grant as Chairman and seconded by Ken Wood – all in favour.
- 5) Matthew Grant proposed Linda Martin as Vice Chair of Trustees and seconded by Ken Wood – all in favour.
- 6) User Group Trustees - As provided in Article 9.5 of the CIO Constitution the following User Groups had exercised their right to appoint a CIO Trustee:-
  - Tarporley Parish Council – Gordon Pearson
  - RSCDS – Andrew Locke

The following User Groups had declined to exercise their right to appoint a CIO Trustee:-

- TADS
- Tarporley Flower Club
- The Arts Society
- Tarporley & District U3A
- The Rotary Club of Tarporley

and had been invited to attend meetings of the CIO but without voting powers

It was noted that the following CIO Trustees were members of certain named User Groups: -

- Peter Jackson – TADS
- Matthew Grant, John Smith, Tony Yeates – Rotary Club
- Anita Langford – U3A
- Linda Martin – U3A

John Smith will send out a Conflict of Interest note to the CIO Trustees.

- 7) Anita Langford proposed Vinnie Kalcut as Treasurer, Tony Yeates and John Smith seconded – unanimous decision.
- 8) Matthew Grant proposed Anita Langford as Secretary to the CIO and Linda Martin seconded – unanimous decision.
- 9) Tony Yeates said that the Pre-merger Vesting Declaration has been signed by three Trustees and two CIO Trustees as required and it has been circulated to everybody with no comments or objections received. Final steps are to register that declaration with the Land Registry and the Charity Commission – awaiting forms to do this.
- 10) Vinnie and Anita have looked into proposed banking arrangements and proposed that Clydesdale bank seems to be the best; they will do dual authorisation for BACS payments – there is a branch in Chester. Committee agreed to go with Clydesdale Bank and Matthew Grant seconded this. Agreed for four signatories on the account – Matthew Grant, Linda Martin, Anita Langford and Vinnie Kalcut, seconded by Gordon Pearson and Geoff Crump. Both proposals were agreed unanimously.
- 11) Tony Yeates said that the running of the CIO needed to be as efficient as possible and for the original Trustees that acted as the Management Committee, to continue to undertake this role with Vinnie Kalcut as Treasurer joining the group. This Committee would be empowered to make the day-to-day decisions as necessary. They would keep the CIO informed of everything with a regular report before each meeting. Tony Yeates proposed that Linda Martin, Anita Langford, Vinnie Kalcut, Tony Yeates and Peter Jackson to form the Management Committee – seconded by Matthew Grant - all accepted.
- 12) Anita Langford proposed Graham Parker of Walkers Lane to continue as auditor and he is happy to carry on – seconded by Linda Martin and Ken Wood – all in favour.

## **Part 2:**

- 13) Urgent Items:
  - Anita gave Treasurer's update on finances: -  
Current bank balance as at 21.06.21 - £16,084.11  
Already paid in June - £1,715

Still to pay at 21.06.21 - £152.00

Income at 22.06.21 - £1,725

- Anita said she is on holiday from 2<sup>nd</sup> July for three weeks and if all are happy she would give Vinnie access details and she can pay invoices etc. – all agreed to this.

14) Tony spoke about the Tarporley Big Weekend in September: -

Friday 10<sup>th</sup> – double film bill with a bar, Saturday 11<sup>th</sup> reduced carnival type event by Rotary, Sunday, 12<sup>th</sup> PC organised event on the Brook Road field. Gordon Pearson said this would be similar to the carnival with a mixture of outdoor games for all on the field. Programme is being drafted to let businesses have Saturday night on the High Street and maybe outdoor dining. Tony Yeates said that funding of this event is a bit problematic as not supported by full Rotary advertised brochure. Advertising revenue is probably reduced and they are seeking sponsors but not sure of progress. Tony said that we normally charge Rotary £250 for a normal carnival but can we reduce the normal fee for this year? Ken Wood proposed that we let Rotary hire the field this year for £1, seconded by Linda Martin and all in favour. Liz Neely would like a copy of the advertisement to put in the Parish magazine by 12<sup>th</sup> July.

15) Linda Martin said she had a meeting this morning but still not sure how much land they will be using basically. Tony Yeates said they have had a good response from the Primary School and High School and the local Police Constable and PCSO. Maybe have new sloping path perhaps to have a playground for the very young toddlers and to have a full scale MUGA. Need to address possible objections from residents. Linda Martin said we still want parents of the children on the day-to-day Committee to comment on this. Tony Yeates and Linda Martin are representing the Community Centre. Hopefully the Community Centre can make a contribution to this but would have to be a fund raising campaign for the PC.

**Any Other Business:** Tony Yeates extended thanks to Kevin Janes of CCA for the help he has given throughout this process. Thanks also extended to John Smith for his input.

**Date of Next Meeting:** The date of the next meeting is **Monday, 26<sup>th</sup> July at 7pm.**