

Maintenance and Projects work Dec 21 and Jan 22 for Jan 22 Trustees meeting.

Summary of maintenance work:

1. The illuminated TCC sign adjacent to the front door has been refurbished by TRH at a cost of £405
2. A new tap has been fitted to the CR kitchen sink by TRH at a cost of £192
3. The new foyer loft ladder has been installed and part of the foyer loft boarded out at a cost of £381 by J&J. This figure includes purchase of the ladder and crediting the £100 Wickes voucher to the work. The original budget for this work was £300
4. TADs is interested in storing furniture in the loft and may contribute to the cost of the work; a decision is awaited. *I suggest a cost share?*
5. The Sunny Tarporley Sunflower montages have been installed in the outer and inner foyers and look very well. The re-glazing cost was £297. The old WI montage has been stored on the High St side of the stage.
6. Mud on the CR floor. This is due to tramping mud in from outside. Rob Walker has wet washed the tarmac outside which has low areas where the mud collects.
7. TRH has quoted £168 for a tap in the boiler room. This would allow regular hosing and brushing of the muddy area outside the CR entrance. I can supply a hose FOC. *Can I go ahead with this?*
8. The Roband water boiler in the MH kitchen has developed a leak and is 5 years old. A service visit would cost more than a new unit. An identical new Roband boiler from C&C Catering would cost £234. Buying a new identical unit avoids the need to change the supply piping. *Can I have agreement to purchase a new unit?*

Summary of project work:

1. The acoustic panels have been fitted to the CR and the echo time in the room has been reduced from approx. 4 sec to between 1 and 2 secs. Reports from users so far favourable.
2. The problem of noise transmission between the CR and the AM and MH is being discussed and it has been decided to survey users who occupy the rooms at the same time. TY will arrange this.
3. There is approx. £2.2K of Coop grant money remaining and a report to the Coop will be delayed until 2 & 3 are complete. The Coop are understood to be open to diverting surplus funds to other Community Centre improvements.

Emergency response:

1. TPC is investigating possible responses to emergencies such as flooding and power failure in the Tarporley area and wishes to set up a WhatsApp group. TCC has been asked to nominate at least two trustees to take part. *Can we put forward names?*
2. TPC has asked TCC to investigate the technical measures required to supply the building with power from a diesel generator during emergencies. This will involve discussions with SP Power Networks. *Can I proceed with this?*

Tree surgery:

1. Awaiting Monkey Business to carry out the agreed scope of tree surgery at an expected cost of £1800. The field has to be dry enough to bring equipment across from the Eaton Rd gate.

2. Mr Jim Platt has agreed to have the large willow on his daughter's property Mayfield on The Avenue reduced. The work will also be done by Monkey Business and Mr Platt will cover the cost.

TPC Xmas tree scheme

1. Each Xmas TPC arrange for illuminated Xmas trees with at the Chestnut Pavilion, St Helens, d The Baptist Chapel and other locations. The transformer, cabling and lights for each tree cost £1500 and the trees, cherry picker and labour are provided by Northwich Town Council at TPC cost. TPC has invited TCC to take part in the scheme but would expect us to pay the £1500 cost of the equipment. *Do we want to support the scheme at this price?*

General:

2. **Gritting:** TPC has a new gritting contractor Paul Hellmers whose scope includes the High St pavements, Poppy Lane car park, the paths and steps round the TCC, the TCC car park, the steps down to the field and the field path. Gritting is carried out if the temp outside the Swan is less than -zero C at 0700hrs. The scheme is working well. Each gritting costs TPC £70 and it is proposed that TCC contribute £25, to be billed at the end of the winter. *Recommend supporting this, do we agree?*
3. **Covid:** With the relaxation of rules in England new guidance is needed from ACRE.
4. **Documents update:** With the change to CIO and Covid there is the need to update a lot of the documents on the website. This includes the H&S Policy and the Room Hiring T&Cs.
5. **Cleaning:** As a result of the QCs done by the trustees and volunteers we find that 2 cleaning manhours is more than sufficient for each of the MH and CR&AM areas. MM charge for 3 manhours. It is recommended that this be discussed with MM with a view to reducing hours and/or arranging a second CR&AM clean each week for the same total charge (Wed and Fri). *Do we agree to pursue this?*

Tony Yeates

27 Jan 22