

# NOTES FROM TCC MANAGEMENT MEETING HELD ON MONDAY, 30<sup>th</sup> MAY, 2022, BY ZOOM

## **Present:**

Matthew Grant (Chair), Linda Martin (Vice Chair), Vinnie Kalcut (Treasurer), Anita Langford (Business Secretary), Tony Yeates (Maintenance & Projects), John Smith, Ann Schuberth, Jim Spence (U3A), Angie Yeates (Volunteer), Kay Walker (Minute Secretary)

## **Apologies:**

Andrew Locke, Gordon Pearson, Ken Wood, Pam Maxwell, Sue Webb, Geoff Crump

## **Distribution of Minutes:**

CIO Trustees, User group representatives, Volunteers, Parish Council Clerk, TCC website, James Blackford and Nick Oates

## **Declaration of Interest:**

Nothing to declare.

## **Minutes of Last Meeting:**

The minutes from meeting dated 25<sup>th</sup> April, 2022, were accepted.

## **Matters arising not on the Agenda:**

TY said that he is not keen to replace the boiler just yet.

## **Finance: - Treasurer's report** (copy attached)

April Income - £3,925.39, Running Costs Expenditure £1,880.11, Cash in Bank £62,633.03 (Clydesdale Bank a/c), Investments £11,872 (CCLA a/c) Budget £64,451, Reconciled Actual (available cash) £74,643

TY said the income is way above the original budget and so far we are keeping the expenses right down. VK said that the Beer Festival cheque and the TADS cheques had been banked today. Vaccination Booster cheque still not arrived VK will email them a reminder. TY said that income is understated as we have three more to come in. AL asked do we want to invest any more money with CCLA or see how things go? Agreed to leave it until the year end.

## **Business Secretary**

### **Terms & Conditions** (copy attached)

AL said she has sent out the T&C's and we need to agree two questions. Outside caterers have to have their own public liability – all agreed on 5million limit to start with. Regarding the fee for hirers who do not return keys it was agreed to increase this fee to £50 from the present £25 which was thought to be too cheap.

### **Merger of Registered Charity with CIO**

TY commented on the old Charity Commission forms disappearing from the website and not able to file the final accounts. AL said they would be in touch if they needed it. AL has forwarded on the Charities Commission email re the merger of both charities to Bates Wells.

### **Co-op Local Fund**

AL said that when we got the Co-op local grant for the CR acoustics, we did not need as many tiles as we thought so we have money left and the Co-op have today given permission that we can spend the left-over money on replacing the MH windows. Just submitted another application under their climate change banner for windows and doors. CCA sent an email to say that there will be Platinum Jubilee grants available and they are going to forward more details.

### **Website/Booking Secretary's report:** (copy attached)

AL said that the latest enquiry is from someone who wants to set up a pregnancy yoga class. Bookings are back up to 80%. U3A have to elect a Secretary and President and if they don't U3A will fold. JS said we have 3 months yet for someone to come forward and they are hopeful someone will come forward.

### **Gardening:**

AY said that the wild flower garden is doing well. Rob continues to do his work. All agreed to cut the verges before the carnival. TY said the tree surgery has been done and the owner of no.80 Churchill Drive has now erected a 6ft high fence and we expected him to do this. The contractors who did the fence have up-rooted 6 holly bushes so we will have to pay for these in the future.

### **Maintenance and Projects:** (copy attached)

TY said he has had a letter from James Hall Estates Dept. insisting that we stop our trees encroaching on their property forthwith. TY has replied saying we need to get approval from Cheshire West. TY will meet him on

site to discuss the matter. On examining the situation, all of the fir trees have already grown near to the Spar's transformer. TY has emailed SP Power Networks to say we are taking action regarding the trees. The Spar has bought the two houses next to the Petrol Station in which case the gardens of the adjacent houses have trees which are encroaching.

TY spoke about leasing of TCC land to TPC for the play areas. He had good meeting with Bates Wells and the main follow-up items are to obtain the latest capital estimate for the project from the TPC Clerk and to go ahead with the surveying of fair rent. TY has a quote for £700 plus VAT from BA Commercial in Chester for the surveying and fair rent assessment but this is related to one area and there are now five areas. TPC did offer to contribute to the legal and surveying costs but BW would probably view this as a conflict of interest. MG said that money raised by the public can contribute towards the cost of the project.

TY said that Scottish Power say there is £800 outstanding on 117 High Street which they think is us, but it isn't, and they have put debt collectors on to us and we have had to talk to a debt collector this morning. We are an innocent party in this but they are threatening us with a coin meter. LM asked VK if she could find the original bill.

TY spoke about the replacement of the radio mic system. Makerfield Systems has recommended a new dual channel system by AMC Pro. Installed that would be just over £1,000 including VAT, and would be shared by U3A, TAST and Flower Club. TY recommends this upgrade as the above have already contributed to this. AS said that Flower Club are short of funds and probably not able to contribute. MG asked VK to make a recommendation at the end of May as to whether we can afford this.

### **Dogs on Field new notices and Bins:**

AL said that the bins were overflowing, she has seen Rob Walker and he has the key to empty bins where the tables used to be and is now going to empty on a weekly basis. LM said she has seen the Cheshire West man emptying the bin on the pram path so problem solved.

AL said dogs are running loose on the field and we need to make signs more prominent. TY will arrange for 3 new bigger signs. Also need a campaign on face book. AL will contact Ann at PC in order to get a paper notice in their display case.

### **Open Day:**

AL said we are looking to make a date towards end of September and some users would be happy to come on the day. After discussion Wednesday 3pm-5pm and Saturday 10.30-12 was agreed. JS said need to show photos of the layout of the hall, groups of tables, etc. as trying to

adapt to situations. AL said need job descriptions as to what is required of them regarding quick cleaning, etc. Maybe also give them a hand-out.

**Dates agreed for these are Saturday 24th September & Wednesday 28<sup>th</sup> September.**

### **Any Other Business:**

LM said she has had an invitation for a Jubilee tea party from the Primary School for 2 members of the Committee to go on 10<sup>th</sup> June from 2 – 3pm. TY & LM to attend.

TY said that Jim Webb has kindly be-decked the CC with bunting. Many thanks to Jim.

AL queried if the PC are going to approach us re putting Christmas lights up. One for a later meeting.

AL asked about PAT testing in October – she will liaise with TY.

**Date agreed for PAT testing: Wednesday 19th October**

### **Date of Next Meeting:**

As a number of Committee members are away for the next meeting it has been postponed until **Monday, 25<sup>th</sup> July, at 7pm on zoom.**