

**TARPORLEY COMMUNITY CENTRE**  
**1<sup>st</sup> ANNUAL GENERAL MEETING of CIO**  
**MINUTES OF ZOOM MEETING HELD ON 31<sup>ST</sup> JANUARY,**  
**2022**

**PRESENT:**

Matthew Grant (Chairman), Linda Martin (Vice Chair), Vinnie Kalcut, (Treasurer), Tony Yeates (Maintenance & Projects), Anita Langford (Business Secretary), John Smith, Ken Wood, Gordon Pearson (Parish Council), Jim Spence (U3A), Andrew Locke (RSCDS), Sue Webb, Angie Yeates, Ann Schuberth (Flower Club), Kay Walker (Minute Secretary)

**APOLOGIES:**

Pam Maxwell (TAST)

**MATTERS ARISING:**

There were no matters arising.

**CHAIRMAN'S REPORT BY MATTHEW GRANT:**

Firstly, I'd like to welcome everyone to what is our first AGM as a Charitable Incorporated Organisation (CIO).

2021 was certainly a year of transition for the Community Centre with the CIO officially being formed on 28<sup>th</sup> May, 2021, and new officers taking up positions during the year. The move to a CIO saw the appointment of new Trustees to oversee the incorporation process with the support of Cheshire Community Action and the Trustees of the former organisation. Tarporley and the wider local community is indebted to the work undertaken by the former Trustees, officers and volunteers who for so many years have ensured that the Community Centre has been such a vibrant part of our local community.

The CIO Trustees are delighted that so many of these people chose to continue to serve the new organisation in one capacity or another. This has ensured that we now have a strengthened Trust Board, ably supported by an active group of volunteers and partner organisations. In particular we should place on record our thanks to Linda Martin, the former Trust's Chair, Tony Yeates, Anita Langford and Pete Jackson who have all worked and continue to work, to ensure the successful running of the Community Centre.

It has been another challenging year of operation with the Covid pandemic continuing to disrupt our day-to-day operations. We are grateful to those partner groups that have stood by us and who have risen to the demands placed on them by various Covid restrictions. We are especially grateful to their members who represent them and form part of our management group.

Cheshire West and Chester Covid grants have ensured that our new Treasurer, Vinnie Kalcut has been able to present such a positive financial report and our thanks also go to our Independent Examiner, Graham Parker and to Anita Langford who as former Treasurer and now Business Secretary, continues to give fulsome support.

The Trust continues to look ahead to further positive developments with the plans for the re-development of the playing area and field due to be taken further forward in 2022. The Community Centre continues to rely on a small number of forward thinking and dedicated volunteers to ensure the smooth running of the Centre. Their efforts cannot be underestimated and an example of their impact was clearly evident in 2021 when at short notice the Centre became a vital Covid vaccination site. This took hours of planning and co-ordination with a number of our users being prepared to change bookings simply for the benefit of the wider community.

Hopefully 2022 will see more activities return to the Community Centre as we look forward to the further lifting of Covid restrictions.

Finally, we are keen to hear from others who may wish to step up to support us in one way or another as we strive to continue to move forward and safeguard the future of this essential community resource.

#### **ANNUAL ACCOUNTS 2020/21:** (copy attached)

The annual accounts form part of Trustees' Annual Report which is submitted to the Charity Commission. VK proposed that the report and accounts be formally accepted, LM seconded and all in favour. Graham Parker was proposed by AL to inspect the accounts for next year, and this was seconded by VK. All in favour.

#### **DIVERSITY POLICY**

AL has contacted CCA about this policy – current diversity policy sent – will study document and report back at next meeting.

#### **WEBSITE – Overview of 2021**

AL presented the graphs (copy attached) for year ending 31 Oct. '21 when there were 719 bookings and a total income of £20,882 31. This was an improvement on the year ending 31 Oct. '20 when there were 427

bookings and an income of £12,228. Both years were heavily affected by the Covid pandemic and bookings are still much reduced compared to normal years. Hopefully we will see increase in bookings when things get better. AL recommended, opening the website for public bookings as restrictions have been eased and some enquiries have been received. This was agreed by the trustees.

### **COMPLETED MAINTENANCE & PROJECTS 2020/21:**

TY has prepared a report (copy attached) covering all the expenditure lines in the financial report. He said we were fortunate to sign 3 year gas and electricity fixed price contracts in the summer as energy costs have now risen by approx. £3,000 a year. Molly Mop cleaning costs have been greatly reduced due to the shutdown of the building due to the pandemic. Since re-opening, the trustees have been carrying out regular "quick cleans" themselves with the result that cleaning costs are now some £4,000 per year less than the 2019 situation. TY also thanked James Blackford and John Lloyd for the excellent building maintenance and decoration work carried out during the year. This has saved approx. £3,000 as compared to the use of commercial contractors. In closing, TY warned that TCC overheads will increase significantly in the next few years due to inflation and other effects, and that reserves will need to be increased. Funds should also be earmarked to cover the cost of future conversion from gas boilers to electric powered heat pumps

TY reported that the following projects had been carried out: Conversion of the remaining lighting to LED, and the repair and remarking of the car park.

### **ELECTION OF OFFICERS:**

All Trustees were re-appointed.

Matthew Grant is willing to stand again for Chairman – proposed by VK and seconded by KW – all in favour.

Linda Martin is willing to stand again as Vice Chair – proposed by MG, TY seconded – all in favour.

Vinnie Kalcut is willing to stand again as Treasurer – proposed by MG and seconded by LM – all in favour

### **ANY OTHER BUSINESS:**

No other business.

