

NOTES FROM TCC MANAGEMENT MEETING HELD ON MONDAY, 25th SEPTEMBER, 2023

Present:

Matthew Grant, Linda Martin, Anita Langford, John Smith, Eveleigh Moore Dutton, Ken Wood, Geoff Crump, Andrew Locke, Charlotte Hodgkinson, Ann Schuberth, Lisa Miller, Kay Walker

Apologies:

Vinnie Kalcutt, Tony Yeates, Angie Yeates (Jim Spence has decided to stand down from the meeting as he gets feedback for U3A from AL)

Distribution of Minutes:

CIO first Trustees, existing Trustees, volunteers, Parish Council Clerk, TCC website, James Blackford and Nick Oates

Declaration of Interest:

There were no Declarations of Interests.

Previous Minutes of Meeting:

The notes from meeting dated 31st July, 2023, were accepted.

Matters arising not on the Agenda:

LM said she has had a quote of £1,879 for the stage curtains to be cleaned and fire-proofed. The quote has gone to Spacehive.

'Maximillians' pizzas to start on 21st October and continue through until December but not on 25th November as it is the amateur dramatics play. He has asked if he can put up a banner. Committee agreed we need to ask the PC re the banner and review the pizza van at the November meeting.

Finance: - Treasurer's Report: (copy attached)

MG said income a lot higher than we anticipated in August. AL said that August relates to July bookings and that was higher than last year. £76,233.35 in bank and £12,000 invested.

Business & Booking Secretary's Report: (copy attached)

AL has sent report out. Gaining a lot of new bookings but not heard about the covid clinics. TENS - no change from previous month. TENS has been allowed for the Party Bingo which has been toned down a lot.

- AL had an enquiry from Dance Move as to whether we had our own PRS/PPL music licence. Told them anybody who wants a dance class that is hiring us every week should have their own. If it is something like a charity event or a one-off they are covered under ours.
- AL said she has received an enquiry from Ameer Gleadell (Cooking with Arthane) about her holding a Christmas Fayre. MG has talked to her, she wants crafts, etc. She is holding an event on 8th and 9th December, but nothing is booked with us yet. She has Public Liability insurance but not sure whether this is enough cover to cover

everything. She has a Health & Hygiene certificate. Questions need to be asked about what is she doing and what has she got in place to run the event? She is running it for charity. She has advertised on Facebook that the event is here. MG to talk to her again. She could be asked to book on-line and pay up-front. Will need a risk assessment also. She has also asked to put a van on the carpark. Agreed to see how the pizza van goes first. MG will send an email to her. AL will get back to her about the food van.

- AL said she has had a booking in CR for an animal experience (dogs) and they have sent liability insurance. She wants to bring up to eight animals, children get to find out about the animals. Agreed that it is ok for guide dogs etc. and pre-agreed, but otherwise no dogs in the CC. Need to put this under rooms rather than T&C's. Agreed that 'No dog' signs on the field are too small. Need to ask PCSO if they could do a circuit every now and then to check for dogs on field as people ignore Committee members who ask them to remove their dogs from the field.
- Regarding the AGM, JS said that if we seek to attract further Trustees we need to give 3 months' notice of the AGM to give them time to think carefully if they want to be a Trustee. Notice needs to extend throughout the District, the area of benefit, the wider the better. All agreed to have AGM in March and to put publicity programme together after Christmas to launch that.

Maintenance & Projects update: (copy attached)

KW said that TY has a quote from a consultant who has said we can buy into a gas contract for September next year. Cost based on domestic use is more expensive. Would double our costs next year but still be cheaper than what was put in the budget forecast. After discussion it was agreed to hold off for one month until we know what both gas and electricity is. Our present contract expires in September next year. We will be reviewing our fees in November so need to know how much to increase them when we know about our energy costs.

Spacehive:

AL said that she submitted application last week and the launch has been verified, we have 30 backers at £289. TY asked Rotary members to donate and U3A members will also be asked and advertise on Facebook. Leaflets to be given to AS to distribute at Flower Club. Thanks to AL for hard work on this. L Miller asked whether we did any fundraising. Committee said we are busy running the building which generates funds rather than having time to actually fundraise. However, through the Spacehive scheme we hope to access a grant of at least £12,000. MG said that we want the numbers of people rather than the money so as to prove there are 200 people interested in the CC. This can be confusing to people. Ken agreed to put a simpler message together for the general public.

Publicity and new notice board:

AL said that Storeys are going to publicise us – 26th October, via a podcast.

AL said we need another lockable notice board just for the CC as present board is too full. It could go where the sanitiser is coming down. Agreed to get a price for outside and inside.

Gardening:

LM said that AY has made an appointment to see Sue Makin regarding the wild flower area. AY will also remind Rob that his hours will be reduced from 1st October.

Any Other Business:

LM said that she has noticed another banner by the play area and asked have they got permission for this? LM to look into this.

KW has a report on the field and the PC have a copy of it. KW said trying to get the land to TPC will cost £1,500 to get report and now having to send to London solicitors at more expense and why couldn't local solicitors do this? AL & LM said local solicitors, haven't the expertise to handle it.

A Locke asked if he could put chairs in the Committee Room on 14th October and 30th January; this was agreed.

L Miller asked if CWaC could do a sweep of the carpark as it is looking untidy? She also asked if she could be involved in the walk round of the tree and garden maintenance with LM who agreed.

Date of next Meeting:

The next meeting will take place on **Monday, 30th October, 2023, at 7pm in the Committee Room.**