

NOTES FROM TCC MANAGEMENT MEETING HELD ON MONDAY, 30th OCTOBER, 2023

Present:

Matthew Grant, Linda Martin, Anita Langford, Tony Yeates, John Smith, Eveleigh Moore Dutton, Ken Wood, Andrew Locke, Charlotte Hodgkinson, Ann Schuberth, Angie Yeates, Kay Walker

Apologies:

Geoff Crump, Lisa Miller, Vinnie Kalcutt

Distribution of Minutes:

CIO first Trustees, existing Trustees, volunteers, Parish Council Clerk, TCC website, James Blackford and Nick Oates

Declaration of Interest:

There were no Declarations of Interests.

Previous Minutes of Meeting:

The notes from meeting dated 25th September, 2023, were accepted.

Matters arising not on the Agenda:

MG said that 'Maximillians' pizzas will now start on Saturday, 4th November, and to be invoiced at the end of December.

Finance – Treasurer's Report: (copy attached)

TY said all looks good – September income £1,488, Cash in bank £66,399.55 (Clydesdale bank a/c), Investments £12,137.67 (CCLA a/c), Available cash at month end £61,112, Budget £65,267, Sept. Debtors £931.43

Employing a Manager

It was agreed to form a sub committee to investigate this. MG, AL, TY & LM to make up this committee.

Business & Booking Secretary's Report: (copy attached)

TY and AL have prepared budget income which is based on what we have got in this year, the difference is showing it in arrears. Spacehive figure is based on us receiving 25% and the Council giving us 25%. CWaC are discussing what organisation will receive next week. £300,000 available

and 31 people have put in for grants. Bank interest roughly what we might get based on the bank balance. Gas and electric based on actual usage on the contract that we are on now. Also lot of the expenditure is based on actuals. Put in full year's budget for Rob Walker on the field. This will go down to four hours when lease is signed with TPC. Also, we will no longer be responsible for cutting the field. Insurance on 10% this year. Running costs just under £35,000. Co-op is what we expect to get in. TY said he is hopeful we can get transfer of the field to PC.

MG asked about room hire fees, AL said there is a lag between us putting fees up and people struggling. When account holders book in advance we don't see an increase for 18 months as they are still on the lower price. Regular users get 20% discount. We are the most expensive hall in the area and we need to look at the quality of the building in this respect. Even just a paint job would improve the building with not much expense.

- AL & TY proposed the budget for the year and all agreed £5,000 surplus. To revisit the fees in November.
- AL said we have received a donation from a local company of £1,267 which matched our current pledges. They have also offered to match fund our donations up to an amount of £1,500 which means that we need pledges of a further £233 to take full advantage of this. This is going out as a message on Spacehive and on Facebook. AL asked Committee when the money comes in will Committee give permission for AL to transfer this to her account so that it can be pledged on Friday. All agreed.
- This is round 4 of Spacehive and we have only applied for 2. Spacehive applications due to close for pledges in early December but AL will write to them and ask for an extension until end of January.
- AL had conversation with Charles Hardy about a members' grant toward Spacehive but this won't work due to this needing to be spent by 31.3.24. Police would be happy to support us putting CCTV camera around the teen shelter and CH said we could apply for a Members Grant towards this. Ken W said that the police would like the teen shelter to be removed because of the anti-social behaviour. PC are going to discuss this next Monday. CH said that if you remove the hut you would move the trouble to somewhere else and where will they go? MG suggested we ask PCSO to our next meeting.

Maintenance & Projects update: (copy attached)

TY asked Committee if they want him to enter into the energy contracts that are on the table or leave the matter until next spring ? TY said he has looked at T's & C's and they are quite strict. You cannot break out of it. However, prices have changed since he looked at it so he is now proposing in favour of leaving it until spring. EMD seconded this. TY will

pass on the details to KenW to look at as TY will be going away early next year.

TY reported problems with the foyer boiler not working very well, it has lost water pressure. Barlows have visited, fitted new gaskets and the boiler is being monitored to see if further pressure loss occurs.

TY said that the AV system head mics were broken and has contacted Makerfield for replacements. TY and A.Locke will take a look at the system after this meeting.

Fire risk assessment report has come to a halt as awaiting for Spacehive money.

TY has met with TPC Clerk and 3 counsellors to discuss TPC requirements for leasing of land to TPC for the new play area. TY has now drafted the lease and sent it to Trustees for comments. JS recommends forwarding the lease to Bates Wells to complete the legal drafting. TPC will vote on the lease at their meeting on 13th November.

Extra Cleaning:

AL said that the CR is very busy and needs cleaning more than once a week but MM do not have the scope to do it. After discussion it was agreed to approve additional cleaning on a Friday for the CR. LM to get in touch with MM and if they can't do it we can contact other firms who can.

All happy to continue for TCC being used as an Emergency Centre, training will take place on Friday, 24th November.

Gardening:

AY said we need to get a team together to finish off the wild flower garden when the weather gets better.

Any Other Business:

AL told Committee that we have a date to thank the Co-op members who have given us £3.7k AL, KW, TY and LM going to the Co-op to thank their members for donating.

AL said that Ameer Gleadell (Cooking with Arthane) has started publicising her Christmas Fair on 8th & 9th December, but has not yet made a formal booking. She has currently got 5 stalls. She has been told that she needs event organisers' public liability and provide her Risk Assessment by 18th November, 2023, and must confirm she still wants the booking by 18th November. She has been told to pay her 50% deposit by 3rd November, '23. She must pay the balance by 25th November '23 otherwise we shall cancel her booking and return her deposit. A copy of

this email has been forwarded to the Minute Secretary to be kept with these minutes

TY said that the PC have a spare bench and are interested in installing it on the grass verge adjacent to the playground. All agreed to go ahead with it.

Date of Next Meeting:

The next meeting will take place **on Monday, 27th November, 2023, at 7pm in the Committee Room.**