

NOTES FROM TCC MANAGEMENT MEETING HELD ON MONDAY, 29th MAY, 2023

Present:

Mathew Grant, Linda Martin, Anita Langford, Tony Yeates, John Smith, Lisa Miller, Charlotte Hodgkinson, Geoff Crump, Andrew Locke, Angie Yeates, Ken Wood, Kay Walker (Minute Secretary)

Apologies:

Pam Maxwell, Jim Spence, Ann Schuberth, Vinnie Kalcutt, Sue Webb

Declaration of Interest:

There were no Declarations of Interest.

Distribution of Minutes:

CIO first Trustees, existing Trustees, Volunteers, Parish Council Clerk, TCC website, James Blackford, Steve Davies, and Nick Oates

Previous Minutes of Meeting:

The notes from meeting dated 24th April, 2023, were accepted.

Matters arising not on the Agenda:

There were no matters arising not on the agenda.

Finance – Treasurer’s report (copy attached)

April Income £5,571, running costs expenditure £2,558, projects expenditure £0, Cash in bank £83,642.93 (Clydesdale bank A/C), Investments £12,038.32 (CCLA A/C) Vaccination clinic took place on 6th May and we have been paid for this.

Business Secretary’s Report: (copy attached)

- AL said we receive 80% rates from the Government and 20% from Cheshire West however, the discretionary relief is being looked into and we may lose it. AL wrote to Edward Timpson who contacted Cheshire West and the answer will be given later in the year. Need to provide proof that we meet the criteria to continue our relief.
- The Co-op say we can apply for the next round of finance but we will not apply this time as we don’t meet the criteria this time.

- We are going to spend our current Co-op Local fund money on a new kitchen door. This money will be received in November 2024. TY is getting a quote for the kitchen door
- JS and AL will look at policies.

Booking Secretary's Report (copy attached)

Income still going up. This year we have issued 10 TENS covering 15 nights and we are allowed 20, covering 26 days. We have received an enquiry for a weekly 2 hour booking for a Children's class 'Dance like a Mother' and if this turns into an actual booking we only have one morning slot for a weekly one hour booking in the CR.

Maintenance & Projects: (copy attached)

Fire & Safety – Fire & Safety review has taken place with NO & TY who met with Tim Fletcher – most important items are, missing fire retardant certificates for all the upholstered chairs, curtains and the stage tabs and curtains. LM to ask Fine Fabrics for certificates for the blue chairs and TADS looking into certificates for their things. Need separate meeting to discuss recommendations in more detail and to start planning the surveys and improvements; maybe during August shutdown but some work may be deferred to the Christmas 2023 or the August 2024 shutdown.

Window – Eleven of the new windows to be put in next week and will be done with toughened glass.

Letter has been received from the person concerned, apologising for breaking a window, his parents will pay cost of replacing window. New 'NO FOOTBALL' notices will be posted on the east walls of the TCC next week.

Problems with AV system – TY said that brand new top quality Duracell Plus batteries must be placed in the hand-held mic and in the belt pack at the start of each usage session. If this is done, both the handheld mic and the belt pack mics will operate for over an hour of continuous use. All AV system users have been informed of this.

Projects:

New double-glazed windows – These will be put in next week, KW in charge.

Cavity Wall Insulation – This will be installed by Cooney Insulations on Wednesday, 16th August. They have agreed to discount their price to £4,045 which brings it in line with our budget.

Leasing of Land to TPC for the new play area – TY showed BA Commercial surveyor Nick Edwards around the building and explained

exactly what is required in terms of a fair rent for the field. PC require a minimum 25 year lease in order to invest in the recreation ground area. We can expect a result in the next few weeks.

Electricity Smart Meter – to be installed on 2nd June by Scottish Power.

Gas flow totalising meter for Potterton boiler – This will be installed during the August shutdown by Barlow's Oldham.

Carnival Brochure & Stall:

KW said that a full page advert in TT would cost £100 and a half page £50. KW proposed the CC advert (full page) for Tarporley Carnival and LM seconded. Closing date is next Sunday. KW handed round the meeting a brochure for CC. During the Coronation party PC took photos and there is now a compendium of them. It can be hung in the outer foyer. Proposed that we do this. AL said she would be available to man the stall. Total number of applicants is 15. TY, AL and AY will bring 3 ipads if people want to look at more information on the day. Need volunteers to man the stall between 12 & 4pm. TY, MG, AL and AY will help. A 14" banner has been ordered for the stall and bunting would be good instead of balloons. Need to make out a rota for the carnival.

Gardening:

AY said that the wild flower area is coming on but the poppies haven't germinated yet. Rob continued to do a good job and we have put his wages up back-dated from November. LM said there are weeds in the new hedge on Eaton Road. AY will ask Rob to do this and pay extra hours. TY will ask Nick Rayner to cut the hedges and verges.

August Shut Down:

TY said he is not ready to talk about this yet but maybe at the next meeting. AL will email hirers and let them know we are closing in August.

Any Other Business:

AL said that on 10th June, Rotary are having a Wellness Fair. AL is doing a U3A stand and do we want a stand for the CC ? Can put leaflets on display in the TCC. **Addendum:** AL & KW to man our stall.

Date of next Meeting:

The date of the next meeting is Monday, 26th June, 2023, at 7pm in the Committee Room.