

Tarporley Community Centre - Emergency Lighting and Fire Alarms monthly test

Revision date 2 Nov 2020

Date checked: 2/12/20

Distribution: Trustees, website

Name of checker: Larry Healden

Number	M, NM, Exit	F or LED?	Install date	Installation or renewal details	Pass / fail	
Outside						
101	NM	LED	30/07/20	TRH	PASS	
102	NM	LED	30/07/20	TRH		
103	NM	n/a	02/11/18	deleted		
104	NM	LED	30/07/20	TRH		
105	M	LED	09/05/16	above defib		
106	NM	LED	02/11/18			
107	NM	LED	?			
108	NM	LED	30/07/20	TRH		
109	NM	LED	30/07/20	TRH		
110	NM	LED	17/10/19	3rd replace		
111	NM	LED	15/08/18			
112	NM	LED	15/08/18			
113	NM	LED	10/12/19			
114	NM	LED	15/08/18			
115	NM	LED	10/12/19	prev replace Nov 18		
Internal - foyer area						
121	EX	LED	20/03/18			
122	EX	LED	15/08/18			
123	NM	LED	10/12/19			
124	NM	LED	15/08/18			
125	NM	FL				
126	NM	LED	30/03/18			
127	NM	LED	19/08/19			
128	NM	LED				
129	NM	LED	19/08/19			

Monthly fire alarm (FA) and gas trip valve (GTV) test.

1. Unlock Committee room CH programmer and increase set temp to run foyer boiler
2. Operate MCP in boiler room
3. Check alarm sounds, silence alarm on foyer control panel (key needed)
4. Check foyer boiler tripped and gas v/v shut red light illuminated on foyer control panel
5. Reset MCP in boiler room
6. Reset fire alarm panel in foyer (key needed)
7. Check foyer boiler restarts or reset using button
8. Reduce set temp on Committee room programmer and re-lock

FA and GTV test
Pass / Fail

Number	M, NM, Exit	F or LED?	Install date	Installation or renewal details	Pass / fail	
Monthly EL test with power off for 10 min (note 1)						
Internal - main hall area						
141	EX	LED	19/08/19		PASS	
142	EX	LED	19/08/19			
143	M	FL				
144	NM	LED	19/08/19			
145	NM	LED	19/08/19			
146	NM	LED	19/08/19			
147	NM	LED	19/08/19			
148	EX	LED	19/08/19			
149	M	LED	17/10/19			
150	EX	LED	20/03/18			
151	EX	LED	20/03/18			
Stage and AM room area						
161	NM	FL	?			
162	NM	FL	?			
163	NM	FL	?			
164	NM	LED	20/03/18			
165	NM	FL	?			
166	EX	LED	15/08/18			
167	NM	FL	?			
168	EX	LED	?			
169	EX	LED	?			
170	EX	LED	?			
Craven Room						
181	NM	LED	19/08/19			
182	NM	LED	15/08/18			
183	EX	LED	?			
184	NM	FL	?			
185	NM	FL	?			
186	NM	LED	19/08/19			
187	NM	FL	?			
188	EX	LED	?			
189	NM	FL	?			

Note 1: Switch off all power to building at main switchboard for test (large red switch top left)

Security lighting timers in boiler room and locked cleaners cupboard will need to be adjusted after test.

Expire 21/20