

Date checked: 11/12 Name of checker: A. J. J. J.

Distribution: Trustees, website

| Monthly EL test with power off for 10 mins (note 3) | Number | M, NM, Exit | F or LED? | Install date | Installation or renewal details | Pass / fail |
|--|--------|-------------|-----------|--------------|---------------------------------|-------------|
| Outside | | | | | | |
| west wall over main entrance | 101 | NM | LED | 30/07/20 | TRH | Pass |
| west wall, above ramp to south side of main entrance | 102 | NM | LED | 30/07/20 | TRH | Pass |
| west wall mid way between main entrance and SW emerg exit | 103 | NM | n/a | 02/11/18 | deleted | Pass |
| west wall outside main hall SW emerg exit | 104 | NM | LED | 30/07/20 | TRH | Pass |
| north wall, west side | 105 | M | LED | 09/05/16 | above AED | Pass |
| north wall, middle | 106 | NM | LED | 01/10/21 | replaced Barlows | Pass |
| north wall, east side | 107 | NM | LED | ? | | Pass |
| east wall between disabled toilet and ladies toilet windows | 108 | NM | LED | 30/07/20 | TRH | Pass |
| main hall NE emerg exit, on north side (beside kitchen window) | 109 | NM | LED | 30/07/20 | TRH | Pass |
| main hall NE emerg exit, on south facing wall | 110 | NM | LED | 17/10/19 | 3rd replace | Pass |
| east wall mid way between main hall emerg exits | 111 | NM | LED | 15/08/18 | | Pass |
| east wall above CR kitchen window (beside steps) | 112 | NM | LED | 15/08/18 | | Pass |
| east wall above AM room entrance (top of steps) | 113 | NM | LED | 10/12/19 | | Pass |
| east wall beside CR east entrance | 114 | NM | LED | 15/08/18 | | Pass |
| west wall beside CR west entrance | 115 | NM | LED | 10/12/19 | prev replace Nov 18 | Pass |
| Internal - foyer area | | | | | | |
| above outer double entrance doors | 121 | EX | LED | 20/03/18 | | Pass |
| above inner double doors | 122 | EX | LED | 15/08/18 | | Pass |
| bar/committee room | 123 | NM | LED | 10/12/19 | | Pass |
| inner foyer | 124 | NM | LED | 15/08/18 | | Pass |
| locked cleaners cupboard | 125 | NM | FL | | | Pass |
| kitchen | 126 | NM | LED | 30/03/18 | | Pass |
| gents toilet | 127 | NM | LED | 19/08/19 | | Pass |
| disabled toilet | 128 | NM | LED | | | Pass |
| ladies toilet | 129 | NM | LED | 19/08/19 | | Pass |

Notes:

1. F=Fluorescent, LED=light emitting diode
2. NM=Non maintained, M=maintained, Exit=maintained door exit sign
3. Switch off all power to building at main switchboard for test (large red switch top left)
4. Security lighting timers in boiler room and locked cleaners cupboard will need to be adjusted after test.
5. Testing by competent persons: An additional 3 hour test is performed in Aug and a one hour test in Feb

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|---|--------|-------------|-----------|--------------|---------------------------------|-------------|
| Internal - main hall area | | | | | | |
| above entrance door north end | 141 | EX | LED | 19/08/19 | | Pass |
| NE emerg exit | 142 | EX | LED | 19/08/19 | | Pass |
| inside NE emerg exit vestibule | 143 | M | FL | | | Pass |
| main hall ceiling NE corner | 144 | NM | LED | 19/08/19 | | Pass |
| main hall ceiling NW corner | 145 | NM | LED | 19/08/19 | | Pass |
| main hall ceiling SE corner | 146 | NM | LED | 19/08/19 | | Pass |
| main hall ceiling SW corner | 147 | NM | LED | 19/08/19 | | Pass |
| SE emerg exit | 148 | EX | LED | 19/08/19 | | Pass |
| inside SE emerg exit vestibule | 149 | M | LED | 17/10/19 | | Pass |
| SW emerg exit | 150 | EX | LED | 20/03/18 | | Pass |
| inside SW emerg exit vestibule | 151 | EX | LED | 20/03/18 | | Pass |
| Stage and AM room area | | | | | | |
| front of stage | 161 | NM | FL | ? | | Pass |
| east side of stage, high on wall beside stage store | 162 | NM | FL | ? | | Pass |
| west side of stage, above door | 163 | NM | FL | ? | | Pass |
| AM kitchen exit | 164 | NM | LED | 20/03/18 | | Pass |
| AM room male toilet | 165 | NM | FL | ? | | Pass |
| AM room east vestibule | 166 | EX | LED | 15/08/18 | | Pass |
| AM room female toilet | 167 | NM | FL | ? | | Pass |
| AM room east exit | 168 | EX | LED | ? | | Pass |
| AM room west exit | 169 | EX | LED | ? | | Pass |
| AM room west vestibule | 170 | EX | LED | ? | | Pass |
| Craven Room | | | | | | |
| boiler room | 181 | NM | LED | 19/08/19 | | Pass |
| CR east entrance vestibule | 182 | NM | LED | 15/08/18 | | Pass |
| CR east entrance | 183 | EX | LED | ? | | Pass |
| CR ceiling east | 184 | NM | FL | ? | | Pass |
| CR ceiling west | 185 | NM | FL | ? | | Pass |
| CR kitchen | 186 | NM | LED | 19/08/19 | | Pass |
| CR RSM office | 187 | NM | FL | ? | | Pass |
| CR west entrance | 188 | EX | LED | ? | | Pass |
| CR west entrance vestibule | 189 | NM | FL | ? | | Pass |